

08 March 2021

Dear Parent / Carer,

I would like to invite you to attend our Year 7 Parents Evenings which will be taking place soon. There will be two evenings in order to maximise the number of available appointments and these are on the following dates:

Thursday 25th March 4pm-7pm

Tuesday 30th March 4pm-7pm

This year the appointments will take place by Video Call, which are set up through the Parents Evening System. We will provide information on how to use the system prior to the evenings taking place.

The school uses an easy to use online appointment booking system. This allows you to choose your own appointment times with teachers and you will then receive an email confirming your appointments. The system will be open for making appointments from 6pm on Wednesday 10th March 2021. It will be possible to book appointments across both evenings if needed.

Please visit <https://summerhill.parentseveningsystem.co.uk> to log on and book your appointments.

If you have any further queries or need any more support with this process then please do not hesitate to contact me in school by e-mailing mglattback@summerhill.dudley.sch.uk

Yours sincerely

Mr M. Glattback
(Head of House)