



Person Specification



Job Title	Lunchtime Supervisory Assistant		School	Summerhill School
Post Number	SCH113			
Grade	2	Salary	£8.65	5 hours per week (12.55 pm – 1.55 pm) 38 weeks per year. Permanent Contract.

Criteria (Essential)	Assessment By		
	Application	Interview	Test
	√	√	√
Experience To be able to demonstrate experience of: <ul style="list-style-type: none"> Experience of working within a secondary school environment or working with secondary aged students. 	√	√	
Practical Skills Ability to: <ul style="list-style-type: none"> supervise students maintain appropriate levels of safety, security and data protection within the working environment. act positively in the event of an accident/incident 	√ √ √	√ √ √	
Personal Qualities and Attributes Ability to: <ul style="list-style-type: none"> communicate in a professional manner with staff, students and external agents. follow school procedures consistently. work as part of a team 	√	√ √ √	
Other <ul style="list-style-type: none"> Ability to identify your own training needs and willingness to participate in training and development opportunities. To comply with the Schools commitment, policies and procedures in relation to the protection and safeguarding of children. 		√ √	

Prepared By: Vicki Poole, Business Manager
Date: April 2019